

# Township of Perry

## WINTER MAINTENANCE MAILBOX POLICY

The Board of Supervisors of Perry Township, Berks County, Pa, acknowledge that on occasion plow trucks while plowing snow and/or applying antiskid and salt materials to Township roads may damage a mailbox.

Mailboxes need to be installed at a vertical height between 3.5 and 4 feet from the road surface and close enough to the road in order that the mail carrier can reach the box from the vehicle, however mailboxes shall not be placed in the Township right-of-way. Residents should contact their local Post Office for specific questions regarding installations.

The Policy of this municipality shall be as follow:

- In the event the Township plow truck hits a mailbox, the Roadmaster shall report the damage and address to the Township Secretary for documentation. Perry Township shall provide a standard mailbox approved by the United States Postal Service as replacement for the mailbox and a standard wooden post if damaged. Installation of the Mailbox and Post is the responsibility of the resident. The resident shall arrange to pick up the replacement at the Municipal Building during regular business hours.
- In the event plowed snow knocks down the mailbox, the municipality will not be responsible because the post was not stable. The Board of Supervisors urge residents to check mailboxes prior to winter and replace loose, unstable, or rotted support posts, because if the snow coming off the plow knocks it down, the municipality will not be responsible.

Policy Adopted by Board of Supervisors on November 9, 2004