

BOARD OF SUPERVISORS
PERRY TOWNSHIP

January 4, 2021

The organization meeting of the Board of Supervisors of Perry Township was called to order by Secretary, Sandra J. Madara, at 6:30 p.m. on January 4, 2021 in the Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA. This meeting was being recorded. This meeting is available on Zoom.

Roll call was held and the following Supervisors were present:

Lance N. Adam, Patrick Daly, and Dean A. Adam

Also, present was Sandra J. Madara Acting Township Secretary-Treasurer

Election of Officers:

Sandra J. Madara, Acting Secretary asked for a motion to appoint a Chairman to the Board of Supervisors for 2021. Patrick Daly made a motion, seconded by Dean A. Adam to appoint Lance N. Adam as Chairman. Motion carried with two Supervisors voting yes. Lance N. Adam abstained.

Sandra J. Madara, Acting Secretary asked for a motion to appoint a Vice-Chairman to the Board of Supervisors for 2021. Lance N. Adam made a motion, seconded by Dean A. Adam to appoint Patrick J. Daly as Vice-Chairman. Motion carried with two Supervisors voting yes. Patrick J. Daly abstained.

Sandra J. Madara, Acting Secretary asked for a motion to appoint a Roadmaster for 2021. Lance N. Adam made a motion, seconded by Patrick J. Daly to appoint Mark Wm. Stitzel as Roadmaster. Motion carried with all Supervisors voting yes.

Sandra J. Madara, Acting Secretary cast the ballot unanimously electing Lance N. Adam as Chairman and Patrick J. Daly as Vice-Chairman for the Board of Supervisors for 2021 and Mark Wm. Stitzel as Roadmaster for 2021.

Sandra J. Madara, Acting Secretary turned the meeting over to Chairman Lance N. Adam.

Appoint Secretary/Treasurer:

Patrick J. Daly made a motion, seconded by Lance N. Adam, to appoint Sandra J. Madara Secretary-Treasurer for 2021. Motion carried with all Supervisors voting yes.

Vacancy Board:

Lance N. Adam made a motion to appoint Peter Lombardi to the Vacancy Board for 2021. Motion was seconded by Patrick Daly. Motion carried with all Supervisors voting yes.

Open Records Officer and Alternate:

Lance N. Adam made a motion, seconded by Dean A. Adam, to appoint Patrick J. Daly as the Open Records Officer for 2021. Motion carried with all Supervisors voting yes.

Motion was made by Lance N. Adam to appoint Sandra Madara as the Alternate Open Records Officer, seconded by Patrick Daly. Motion carried with all Supervisors voting yes.

Flood Plain Management Administrator:

Lance N. Adam made a motion, seconded by Patrick Daly to appoint Sandra Madara as the delegate for Flood Plain Management Administrator for 2021. Motion carried with all Supervisor's voting yes.

Solicitor:

Lance N. Adam made a motion, seconded by Patrick J. Daly, to appoint the Law Firm of Leisawitz Heller as Solicitor for Perry Township and the Perry Township Planning Commission with Allen R. Shollenberger, Esq., named as Chief Counselor for 2021. Motion carried with all Supervisors voting yes.

Special Counsel:

Lance N. Adam made a motion, seconded by Patrick Daly, to appoint Summers Nagy Law Offices as Special Counsel for Perry Township with Jill E. Nagy, Esq., named as Chief Counselor for 2021. Motion carried with all Supervisors voting yes.

Engineer:

Lance N. Adam made a motion, seconded by Patrick J. Daly to appoint Joseph H. Body as Township Engineer for 2021. Motion carried with all Supervisors voting yes.

Zoning Officer:

Dean A. Adam made a motion, seconded by Patrick J. Daly to appoint Joseph H. Body as Township Zoning Officer for 2021. Motion carried with all Supervisors voting yes.

Sewage Enforcement Officer:

Lance N. Adam made a motion, seconded by Dean A. Adam to appoint JB Environmental Services as Sewage Enforcement Officer for 2021 with Jeremy Bentz named as primary SEO (SEO #03065) but not limited to this officer. Motion carried with all Supervisors voting yes. Lance N. Adam made a motion, seconded by Dean A. Adam to approve JB Environmental Fee Schedule. Motion carried with all Supervisors voting yes.

UCC Code Enforcement Officer:

Dean A. Adam made a motion, seconded by Lance N. Adam to appoint Kraft Code Services as UCC Code Enforcement Officer, with Jeff Fiant named for 2021. Motion carried with all Supervisors voting yes.

UCC Fee Schedule:

Lance N. Adam made a motion, seconded by Dean A. Adam to approve the 2021 Fee Schedule for UCC Permits. Motion carried with all Supervisors voting yes.

Depositories of Township Funds:

Dean A. Adam made a motion, seconded by Lance N. Adam, to name Tompkins VIST Bank and M & T Bank, Depositories of Township Funds for 2021. Motion carried with all Supervisors voting yes.

Depository of Tax Collector:

Dean A. Adam made a motion, seconded by Lance N. Adam, to name Tompkins VIST Bank as Depository of Funds for Debora Heckman, Perry Township Tax Collector, for 2021. Motion carried with all Supervisors voting yes.

Municipal Authority Appointment:

Patrick J. Daly made a motion, seconded by Lance N. Adam, to appoint Joseph S C Dalton to the Municipal Authority for a five (5) year term that expires on December 31, 2025. Motion carried with all Supervisors voting yes.

Zoning Hearing Board:

Lance N. Adam made a motion, seconded by Dean A. Adam, to appoint Robert G. Harron to the Zoning Hearing Board for a three (3) year term that expires on December 31, 2023. Motion carried with all Supervisors voting yes.

Recreation Board:

Lance N. Adam stated that the term of Gary L. Rothermel and the term of Vicki Rausch have expired. Chairman Adam stated he was hoping to have a letter from a resident who expressed interest in this position. This motion will be tabled till the meeting on January 12, 2021.

Delegate to Northern Berks Recreation Commission:

Patrick J. Daly made a motion, seconded by Dean A. Adam to appoint Lance N. Adam as Perry Township's Delegate to The Northern Berks Recreation Commission for 2021. Motion carried with all Supervisors voting yes.

Deputy Tax Collector:

Lance N. Adam made a motion, seconded by Dean A. Adam to appoint Becky Reinhart as the Deputy Tax Collector for 2021. Motion carried with all Supervisors voting yes.

Business Mileage:

Lance N. Adam made a motion, seconded by Patrick J. Daly to establish the business mileage reimbursement at \$0.56 cents per mile, which is the IRS standard for 2021. This rate is a decrease from the 2020 rate of \$0.57.5 cents per mile. Motion carried with all Supervisors voting yes.

Compensation Perry Boards:

Zoning Hearing Board:

Lance N. Adam made a motion, seconded by Dean A. Adam, to pay the Zoning Hearing Board Members Eighty Dollars (\$80.00) per hearing attended. Motion carried with all Supervisors voting yes.

Municipal Authority:

Lance N. Adam made a motion, seconded by Dean A. Adam to continue to pay the members of the Municipal Authority Eighty Dollars (\$80.00) per meeting attended. Motion carried with all Supervisors voting yes.

Planning Commission:

Lance N. Adam made a motion, seconded by Dean A. Adam to continue paying the members of the Planning Commission Eighty Dollars (\$80.00) per meeting attended. Motion carried with all Supervisors voting yes.

Recreation Board:

Lance N. Adam made a motion, seconded by Patrick J. Daly, the Recreation Board will continue to receive no compensation. Motion carried with all Supervisors voting yes.

Tax Collector:

Lance N. Adam made a motion, seconded by Patrick Daly to approve Resolution 1-6-20 setting the tax certification fee at Thirty Dollars (\$30.00), the duplicate bill fee at Five Dollars (\$5.00) and the tax collector commission at Four Percent (4%). Motion carried with all Supervisors voting yes.

Designate Office Hours and Days:

Patrick J. Daly asked the residents for some feedback, from the people who are here, if the office hours were working for the residents? Nancy James asked if the hours could be changed due to the secretary being here till 4:00 pm on the night of a meeting and then coming back for meeting at 7:00 pm. Patrick J. Daly said that was an internal discussion that will be held. Lance N. Adam made a motion, seconded by Patrick Daly to keep the office hours Monday and Friday 9:00 a.m. to 2:00 p.m. Tuesday thru Thursday 9:00 am to 4:00 pm. Motion carried with all Supervisors voting yes.

Secretary/Treasurer Compensation:

Lance N. Adam confirmed that Sandra Madara was currently making \$20.00 an hour. Dean A. Adam said to leave at \$20.00. Lance N. Adam said, we always give some kind of raise. Patrick J. Daly said given the scope of responsibility for the position, and it used to be 2 secretaries handling the business of the township, and Sandy has been doing the Right to Know requests for the last 5 months, so she should be given something.

Patrick J. Daly made a motion, seconded by Lance N. Adam, to increase the Secretary/Treasurer compensation for Sandra J. Madara by \$1.50 from \$20.00 to \$21.50 per hour for 2021. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

Part-Time Employees:

Patrick J. Daly made a motion to keep all the names of part time employees listed for 2021 with the exception of removing one name, Dean A. Adam. Motion was seconded by Lance N.

Adam. No comment from Supervisor Dean Adam. Motion carried with two Supervisors voting yes.

Patrick J. Daly *	Lance N. Adam *
Timothy E. Hartline	Timothy H. Rausch
Ronnie Miller	
David Lindenmuth	Deane Hamm..
Dennis Huey	Dennis Wagner
Mark Wm. Stitzel -Roadmaster	Dustin Wagner
Mason Moyer	

* Supervisor/Employee rate will be established by the Board of Auditors during their organization meeting on January 5, 2021.

Hourly Rates:

Labor Rates:

Lance N. Adam made a motion, to increase the Part-time Labor Employee rate by 0.50 cents to \$ 18.50, and increase Part-time CDL Employee rate by 0.50 cents to \$20.75, Part-time Equipment Operator rate by .50 cents to \$19.75 for 2021 and maintain the overtime and holidays rates as follows: (1½ times hourly rate for more than 40 hours per week; double time for the following holidays in the event that it is necessary to work on New Year's Eve, New Year's Day, Easter, July 4th, Thanksgiving, Christmas Eve and Christmas). There was no second to the Motion, Motion died. Motion was then made by Patrick J. Daly to increase the part time labor employees to \$.50 an hour going to \$18.50, part time CDL employees \$.75 going to \$21.00, part time equipment operators \$.75 to \$21.00. Lance N. Adam gave a lot of credit to the CDL drivers after this last snow. Lance N. Adam seconded motion. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

The 2021 labor rates are as follows:

Part-Time Labor Employees	\$18.50
Part-time CDL Employees	\$21.00
Part-time Equipment Operator	\$21.00

Workshops:

Lance N. Adam made a motion, seconded by Patrick J. Daly, to establish labor hours for attendance to workshops to thirty (30) total documented hours before attending any paid administrative function each year. Motion carried with all Supervisors voting yes.

Donations:

Patrick J. Daly asked the residents for any input on donations for the libraries? Lance N. Adam stated that Schuylkill Valley comes to the meetings and always thanks the Board for the donation. Lance N. Adam made a motion to give both the libraries an extra \$150.00 to make it \$1500.00. There was no second to the Motion. Motion died.

Motion was made by Patrick J. Daly to increase the Hamburg and Schuylkill Valley Library donation from \$1350 to \$2500.00 each for 2021. Motion was seconded by Lance N. Adam. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

Lance N. Adam stated that the Center for Community Leadership (Albright College) gives the township a lot of educational training that we can attend, we have not been able to attend anything this year due to COVID-19, and I believe it is available on line for us. Motion was made by Lance N. Adam to donate \$500 to the Center for Community Leadership, seconded by Patrick Daly. Motion carried with all Supervisors voting yes.

Lance N. Adam made a motion to donate \$1000.00 to Schuylkill River Greenways Heritage Area seconded by Patrick Daly. Motion carried with all supervisors voting yes.

Patrick J. Daly made a motion to donate \$2500.00 same as last year to Berks County Crime Alert. Lance N. Adam seconded motion to donate \$2,500.00 to Berks County Crime Alert. Motion carried with all supervisors voting yes.

The 2021 donations are as follows:

- Hamburg Public Library - \$2,500.00
- Schuylkill Valley Library - \$2,500.00
- Center for Community Leadership (Albright College) - \$500.00
- Schuylkill River Greenways - \$1,000.00
- Berks County Crime Alert - \$2,500.00

State Convention Delegate:

Patrick Daly made a motion, seconded by Lance N. Adam, to name Lance N. Adam as the voting delegate for Perry Township at the PSATS Convention held April 18-21, 2021 in Hershey, PA. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

Review Financial EMS:

Lance N. Adam made a motion to hold off on any disbursements for 2021 till reports are received and able to be reviewed and more information is obtained. Motion was seconded by Dean A. Adam. Motion carried with all Supervisors voting yes.

EMS Tax:

Lance N. Adam made a motion, seconded by Patrick Daly, to hold all disbursements until the financials have been reviewed. Motion carried with all Supervisors voting yes.

Reimbursements from the EMS Tax for 2021 (Deduct 4% for the tax collector) Both ambulance services bill residents.

0.55 Mills

Motion was made by Lance N. Adam to revisit with the financials and there can be some discussion. Motion was seconded by Patrick J. Daly. Motion carried with all Supervisors voting yes.

Correspondence:

There was no correspondence to review.

Adjourn:

Lance N. Adam made a motion, seconded by Patrick J. Daly to adjourn the meeting at 7:00 p.m. Motion carried with all Supervisors voting yes.

MINUTES APPROVED ON
FEBRUARY 9, 2021

RECORDED BY

(Lance N. Adam, Chairman)

(Sandra J. Madara, Secretary)