

UNOFFICIAL

BOARD OF SUPERVISORS
PERRY TOWNSHIP
November 12, 2024

The regular monthly meeting of the Board of Supervisors of Perry Township was called to order by Chairman Lance N. Adam at 7:00 p.m. on November 12, 2024 from the Perry Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA. The meeting was also being held via zoom conferencing. The format for tonight's meeting is in compliance with PSATS. The meeting was also being recorded.

Pledge of Allegiance

Roll call was held and the following Supervisors were present:

Lance N. Adam- PRESENT
Patrick J. Daly- PRESENT
Robert G. Harron- PRESENT

Also present at the board meeting were:

Eden Bucher, Esq. – PRESENT
Rochelle Dreibelbis, Administrator – PRESENT

Public Comments:

Kathy DeCarlo- Questioned if Toys-for-Tots, Berks County found warehouse space? Chairman Adam believes they did. Collection is from now until the first week of December. Kathy questioned if another business went into 1510 Main Street warehouse? Dollar General leased part of the building. The trailer storage lot outside the building is now being utilized. Chuck DeCarlo questioned if there are set operation times for the warehouse? Will clarify with Jeff Fiant.

Approval of Minutes: Motion was made by Supervisor Harron to approve the minutes from the Committee Meeting October 1, 2024 and Supervisors Meeting October 8, 2024. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

Treasurers Report: Motion was made by Chairman Adam to approve the Treasurer's report dated October 31, 2024. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

Bills for Payment: Motion was made by Supervisor Harron to approve the Bills for Payment dated November 12, 2024. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

CPA Firm Advertisement: Each year, the township must advertise the use of a CPA firm vs the Board of Auditors to conduct the municipal audit. Chairman Adam made a motion to advertise the use of a CPA firm to perform the 2024 Municipal Audit. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

2025 Meeting Dates and Times Advertisement: Chairman Adam made a motion to advertise the 2025 Meeting Dates and Times. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

2025 Preliminary Budget Advertisement: Discussed the timeline for adoption. Discussed the budgeting of public works wages. Eden Bucher advised the preliminary budget can be approved to advertise. Any changes can be made prior to final adoption. Supervisor Harron made a motion to advertise the 2025 Preliminary Budget. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

2025 Traffic Signal Maintenance Contract: Two companies provided proposals: C M High Inc from Myerstown in the amount of \$400.00 and Signal Service Inc from West Chester in the amount of \$525.00. C M High was highly recommended by other municipalities and by Kraft. Chairman Adam made a motion to accept the proposal from C M High Inc, in the amount of \$400.00, for the 2025 Traffic Signal Maintenance Contract. Supervisor Harron seconded the motion. Motion carried with all Supervisors voting yes.

2025 Safety Net Sanctuary Contract: Discussed the rate increase for 2025. Safety Net is changing to a per capita fee, at \$1.50 per capita. Based off the 2020 census, the 2025 contract would be around \$3,712.50. Chairman Adam made a motion to table the Safety Net contract until the December meeting. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

Reports:

The following reports were given to the Board of Supervisors:

Rusty Wagner, Fire Chief- The fire company received a federal grant to replace the hosing on all of their trucks. The order will be placed next week. The entire process could take up to a year to complete. A few burn ban violations noted. Overall, people have been compliant. Discussed the continues problem of changing contacts at the warehouses. Rusty will share the fire company's contact list with Admin Dreibelbis in order to perform routine contact verifications.

Jeff Fiant, Kraft Municipal Group, Inc- Zoning and UCC- Report given by Admin Dreibelbis. For the period ending 10/26/24: 3 building permits were issued for the period with an improvement value of \$44,984.97. 5 zoning permits issued with an improvement value of \$25,900.00. The hearing for 8 Virginville Road was held today (11-12-24); resident given 3 months to clean up the property. Working on serving the citations for 675 Mohrsville Road. Final NOV sent to 38 Virginville Road.

Gene Buck, Planning Commission – Planning Commission held their meeting on November 6, 2024: all members present. Three time extensions requested and approved: Subdivision of the Estate of Gloria Gerhard, Glen Gery Subdivision and Land Development, and 423 S Pottsville Pike Land Development. Plans submitted for Shaak Poultry Barn and accepted for review. Meeting adjourned around 7:50 PM.

Donald Mast, Municipal Authority (PTMA)- Slow month. Discussed eliminating manhole 103 at HLP.

Ryan Rhode, Kraft Municipal Group, Inc- Engineering- Report given by Admin Dreibelbis. Report distributed. A time extension request was received for the Subdivision of the Estate of Gloria Gerhard. Request for extension until March 10, 2025. Chairman Adam made a motion to grant the time extension for the Subdivision of the Estate of Gloria Gerhard until March 10, 2025. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes. A time extension request was received for the Glen Gery Subdivision and Land Development Plan. Request for extension until February 14, 2025. Chairman Adam made a motion to grant the time extension for the Glen Gery Subdivision and Land Development Plan until February 14, 2025. Supervisor Harron seconded the motion. Motion carried with all Supervisors voting yes. A time extension request was received for the 423 S Pottsville Pike Land Development Plan. Request for extension until June 12, 2025. Chairman Adam made a motion to grant the time extension for the 423 S Pottsville Pike Land Development Plan until June 12, 2025. Supervisor Harron seconded the motion. Motion carried with all Supervisors voting yes. Kraft's initial review of the 423 S Pottsville Pike Land Development Plan included in this month's engineer report.

Eden Bucher, Solicitor – Draft traffic signal agreement with Birch Hill Warehouse was circulated last month for review. Supervisor Harron discussed some conflicting points between the draft signal agreement for Birch Hill Warehouse and the review of the 423 S Pottsville Pike Land Development Plan. The review letter states the Birch Hill Warehouse will need to be included in the traffic study for 423 S Pottsville Pike. The question is, if that study will then void the traffic signal agreement. The Board would like to wait for clarification before moving forward with the traffic signal agreement. Working towards the dedication of Luisa Court. Barley Snyder is able to move forward with preparing the resolution for dedication. Discussed a proposal made to the owner of 500 Mohrsville Road. The next step is to appraise the 1 acre of land the township could acquire. Chairman Adam made a motion to move forward with the appraisal at 500 Mohrsville Road in the amount of \$500.00. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes.

EMC- No report.

Road Master- October report distributed. 16 tires dumped in drainage culverts on 5-Locks Road and Water Street. Requested permission from the railroad to set up cameras.

J B Environmental- Continued complaint investigation on Birch Hill Road. No evidence found.

Recreation Park- The township has been awarded a grant for a new concession stand with attached pavilion at the recreation park in the amount of \$136,036.00. Permit applications are being reviewed by Kraft. The Recreation Board voted to use Watkins Architect as the "bidding consultant" in the amount of \$2,500.00 from the recreation fund. Chairman Adam made a motion to contract Watkins Architect to perform "Task 2" as the bidding consultant in the amount of \$2,500.00. Supervisor Daly seconded the motion. Motion carried with all Supervisors voting yes. Supervisor Daly wanted to take a moment to recognize Admin Dreibelbis for her efforts in making this grant happen. It will be a wonderful addition to the park.

Correspondence: None

Public Comments:

Donnie Mast- Discussed the current situation with 500 Mohrsville Road. Verified PTMA could get their grinder pump out once the area is deemed safe to do so. Discussed current situation with 32 Waxwood Road and shutting the water off. Rusty Wagner confirmed a notice only needs to be posted at the property. PTMA will discuss at their meeting.

Kathy DeCarlo- Questioned what the “Tompkins Statement” is on Bills for Payment? This is the credit card statement.

Adjourn:

Chairman Adam made a motion to adjourn the meeting at 7:54 pm. Supervisor Harron seconded the motion. Motion carried with all Supervisors voting yes.

MINUTES APPROVED ON:
December 10, 2024

RECORDED BY:

Lance N. Adam, Chairman

Rochelle Dreibelbis, Administrator