

BOARD OF SUPERVISORS
PERRY TOWNSHIP

UNOFFICIAL

July 5, 2022

The committee-of-the-whole meeting of the Board of Supervisors of Perry Township was called to order by Chairman Lance N. Adam, at 7:00 p.m. on July 5, 2022 in the Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA. This meeting is being recorded. This meeting is available on ZOOM.

Pledge of Allegiance

A roll call was conducted by Chairman Adam and the following Supervisors were present:

Lance N. Adam- PRESENT

Patrick J. Daly-PRESENT

Joseph Dalton- ABSENT

Rochelle Dreibelbis, Administrator- PRESENT

Public Comments:

Nancy James- On Zoom- Nancy asked if new flags were ordered? The new POW flag was just hung today. Nancy asked about the long streak on Onyx Cave Road. Chairman Adam responded a hydraulic line blew on the tractor on Thursday. The sand was to absorb the mess on the road.

4. **Review List of Invoices-** No comments.

5. **Review Unofficial Minutes** of the Committee Meeting of June 7, 2022, and the Supervisor's Meeting of June 14, 2022. Supervisor Daly clarified he attempted several times to join the June 7th committee meeting via ZOOM but the internet connection was extremely poor where he was located.

6. **Planning Commission Letter-** A Planning Commission continuation letter was received from Ray Hepner. Chairman Adam made a motion to re-appoint Ray Hepner to the Planning Commission with a term expiring June 30, 2026. Supervisor Daly seconded the motion. Motion carried with all Supervisors present voting yes.

7. **Interim Bills Resolution-** An interim bill resolution was drafted to allow the Administrator to pay designated bills prior to the monthly Supervisors meeting. Designated bills include, but are not limited to, bills with close due dates, bi-weekly pay, and utility bills. All checks will still require 3 signatures, and will be reported for approval at the monthly Supervisor meetings. Allen Shollenberger reviewed and approved of the resolution. Chairman Adam made a motion to adopt Resolution 07-05-22 allowing interim bill payments. Supervisor Daly seconded the motion. Motion carried with all Supervisors present voting yes.

8. **Laser Level Purchase-** A quote was obtained from A.P. Service and Supplies for a laser level. A. P. Service and Supplies is a very reputable company out of Fleetwood. A laser level would be helpful for installing pipes/ setting grade. The rotary laser is \$675.00, aluminum tripod is \$85.00, and aluminum level rod is \$85.00 for a total price of \$845.00. Supervisor Daly made a motion to accept the laser level quote from A.P. Service and Supplies in the amount of \$845.00. Chairman Adam seconded the motion. Motion carried with all Supervisors present voting yes.

***Chairman Adam made a motion to amend the agenda for the addition of Employee Handbook Revision. Supervisor Daly seconded the motion. Motion carried with all Supervisors present voting yes.**

9. **Employee Handbook Revision-** Chairman Adam would like to revise the employee handbook to allow shorts to be worn at appropriate times, such as mowing. Chairman Adam made a motion to revise the employee handbook to allow shorts to be worn at appropriate times. Supervisor Daly seconded the motion; with previso, when required, the proper PPE must be worn to protect the township's liability. Motion carried with all Supervisors present voting yes.

Public Comments:

Nancy James- On Zoom- Nancy questioned why grass seed wasn't planted where the single stump was removed at the park? Chairman Adam wasn't aware, seed will be planted. Nancy also asked for some rock salt to be put at the park? Chairman Adam will run some out there.

Supervisor Daly addressed Nancy, Chuck and Kathy DeCarlo. Supervisor Daly asked for emails on what they would like to see in the upcoming newsletter. The newsletter will be 34" x 22" folded down to 8" x 11". The newsletters will be sent out "door direct", potentially twice a year (spring and fall). Nancy is considering another plant swap in the fall; this could go in the newsletter.

Adjourn:

Chairman Adam made a motion, seconded by Supervisor Daly to adjourn the meeting at 7:14 p.m. Motion carried with all Supervisors present voting yes.

MINUTES APPROVED ON
August 9, 2022

RECORDED BY

Lance N. Adam, Chairman

Rochelle Dreibelbis, Administrator