

BOARD OF SUPERVISORS  
PERRY TOWNSHIP  
May 19, 2020

The regular monthly meeting of the Board of Supervisors of Perry Township was called to order by Chairman Lance N. Adam at 7:37 p.m. on May 19, 2020 from the Perry Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA via telephonic conferencing due to Covid-19 social distancing requirements. The format for tonight's meeting is in compliance with PSATS.

Roll call was held and the following Supervisors were present:

Lance N. Adam  
Dean A. Adam and Patrick Daly via zoom

Also present at the board meeting were:

Allen Shollenberger, Esq. and  
Rosanne R. Adam, Secretary/Treasurer via zoom

**Comments:**

Technical difficulties logging into the meeting were being reported by residents. No other comments were given.

**Approval of Minutes:**

Dean A. Adam made a motion, seconded by Patrick Daly to approve the April 14<sup>th</sup> Supervisors Meeting minutes. Motion carried with all Supervisors voting yes.

**Treasurers Report:**

(See attached report)

Lance N. Adam made a motion, seconded by Dean A. Adam to approve the Treasurer's Report dated May 1, 2020. Motion carried with all Supervisors voting yes.

**Bills for Payment:**

(See attached list)

Lance N. Adam made a motion, seconded by Patrick Daly to approve the Bills for Payment. Motion carried with all Supervisors voting yes.

**Reports:**

All reports were distributed to the Supervisors prior to the meeting. No comments were given.

**Reporting & Recording Policy for False Alarms:**

The Board discussed what the policy should state. The Fire Company shall notify the Township within Forty-Eight (48) hours of the incident. A form shall be used indicating the Date, Time of Call, Address of Alarm, Response Company and the Reason for the Alarm. The Township will send a letter to the violator within three (3) business days. Fees will be assessed as follows: After 3<sup>rd</sup> incident One Hundred Fifty Dollars (\$150.00), After 4<sup>th</sup> incident Two Hundred Fifty Dollars (\$250.00) and After 5<sup>th</sup> incident Four Hundred Dollars (\$400.00) in a calendar year. Fees shall be deposited into a Township Account. Payment will be made to the primary responder or

prorated for multiple responders. Administrative fees are Twenty-Five Dollars (\$25.00) plus postage for each incident and the invoice terms will be fifteen (15) days. Patrick Daly made a motion, seconded by Lance N. Adam to adopt by resolution the reporting and recording policy for enforcement of Ordinance 04-20 regarding False Fire Alarms. Motion carried will all Supervisors voting yes.

**Resolution Extending Flat Real Estate Tax:**

Lance N. Adam made a motion, seconded by Dean A. Adam to adopt Resolution 05-19-20 which extends the flat real estate rate until September 30, 2020 for the taxable year 2020 only. Motion carried will all Supervisors voting yes.

**EMC Coordinator Appointment:**

The Township received acknowledgement from the PA Emergency Management Agency and recommended the appointment of Jarrod Emes as Perry Township's Emergency Management Coordinator. Lance N. Adam made a motion, seconded by Dean A. Adam to extend the appointment of Jarrod Emes until the end of 2020 and follow-up at reorganization. Motion carried will all Supervisors voting yes.

**Resolution Request County Convention:**

The Board had no resolution suggestions to submit to the County.

**2020 EMS Disbursements:**

Chairman Adam stated Rosanne gave us a breakdown of the revenue from the 2019 EMS account. Secretary Adam stated, as of today, the Township has received Seventy-Four Thousand Six Hundred Fifty-Seven Dollars and Ninety-Three Cents (\$74,657.93) from EMS taxes. Chairman Adam stated we should set the amounts as we did other years and exclude the Fire Marshall. Dean A. Adam stated we should leave money in the account and if we have an excess, we can distribute it at another time as we did previously. Lance N. Adam made a motion seconded by Patrick Daly to disburse to Shoemakersville Fire Company Forty-Three Thousand Dollars (\$43,000.00) minus the tax collector commission of One Thousand Seven Hundred Twenty Dollars (\$1,720.00) for a total allocation of Forty-One Thousand Two Hundred Eighty Dollars (\$41,280.00), Virginville Fire Company Fourteen Thousand Dollars (\$14,000.00) minus the tax collector commission of Five Hundred Sixty Dollars (\$560.00) for a total allocation of Thirteen Thousand Four Hundred Dollars (\$13,400.00), Northern Berks EMS and Hamburg Community Ambulance both will receive Five Thousand Dollars (\$5,000.00) minus the tax collector commission of Two Hundred Dollars (\$200.00) for a total allocation of Four Thousand Eight Hundred Dollars (\$4,800.00) each. Motion carried will all Supervisors voting yes. Secretary Adam asked about prior allocations to the Fire Marshall. Lance N. Adam stated the Fire Marshall has made no contact with the Fire Company or himself and we can make a decision later.

**Joint Comprehensive Plan Appointments:**

The Board reviewed the email requesting two (2) representatives plus an alternate to attend meetings of the Northern Berks Joint Comprehensive Plan. It was confirmed that Joe Body has been attending meetings. Chairman Adam suggested Mr. Stitzel might be a good choice. Dean A. Adam suggested Gene Buck since he sits on our Planning Commission. Lance N. Adam stated he would be willing to be an alternate because he wouldn't be able to attend all meetings. Dean A. Adam made a motion, seconded by Patrick Daly to name Joseph H. Body and Gene Buck, pending their approval, as representatives and Lance N. Adam as the alternate for Perry Township to the

Northern Berks Joint Comprehensive Plan Committee. Motion carried will all Supervisors voting yes. Joseph Body confirmed his consent to be a representative.

**Bell Tract Time Extension:**

Joe Body was attending via zoom. Mr. Body stated the review time on the Bell Tract subdivision will expire on June 2, 2020. Normally the Board would either grant an extension or reject the plan at tonight’s meeting. Since the time limits are suspended and tolled during the pandemic the Board can’t reject the plan. Allen Shollenberger stated no action needs to be taken. Chairman Adam asked when will we know when things are no longer tolled. Mr. Body stated when the Governor’s Declaration of Disaster Emergency is no longer in effect.

**Meetings:**

Patrick Daly suggested the Township purchase the professional version of Zoom to help alleviate the issues with logging in and being restricted to a forty (40) minute meeting. Patrick Daly made a motion, seconded by Lance N. Adam to purchase a professional version of Zoom not to exceed One Hundred Dollars (\$100.00). Motion carried will all Supervisors voting yes.

**James email:**

Allen Shollenberger stated Mrs. James is entitled to an answer which will happen. Chairman Adam stated he spoke with her and she is aware of the time constraints of the Zoom meeting.

**Comments:**

Chairman Adam asked what the Board would like to do about next month’s meeting. The workshop meeting was supposed to be on June 2, 2020 but since they moved the election that can’t happen. The first meeting will be cancelled and a final decision has not been made about the format of the second meeting.

**Correspondence:**

The Board reviewed the correspondence.

**Adjourn:**

Dean A. Adam made a motion, seconded by Patrick Daly to adjourn the meeting at 8:05 pm. Motion carried with all Supervisors voting yes.

MINUTES APPROVED ON:

June 9, 2020

RECORDED BY:

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Rosanne R. Adam, Secretary/Treasurer

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Lance N. Adam, Chairman