

UNOFFICIAL

BOARD OF SUPERVISORS
PERRY TOWNSHIP

January 5, 2026

The organization meeting of the Board of Supervisors of Perry Township was called to order by acting Administrator, Rochelle Dreibelbis, at 6:30 p.m. on January 5, 2026 in the Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA. This meeting was being recorded. This meeting is available on Zoom.

Roll call was held and the following Supervisors were present:

Lance N. Adam, Ray Hepner, and R Glenn Weyer

Also, present was Rochelle Dreibelbis- Acting Township Administrator

Election of Officers:

Rochelle Dreibelbis, Acting Administrator, asked for a motion to appoint a Chairman to the Board of Supervisors for 2026. R. Glenn Weyer made a motion, seconded by Ray Hepner, to appoint Lance N Adam as Chairman. Motion carried with two Supervisors voting yes. Lance N Adam abstained.

Rochelle Dreibelbis, Acting Administrator, asked for a motion to appoint a Vice-Chairman to the Board of Supervisors for 2026. Lance N Adam made a motion, seconded by R Glenn Weyer, to appoint Ray Hepner as Vice-Chairman. Motion carried with two Supervisors voting yes. Ray Hepner abstained.

Rochelle Dreibelbis, Acting Administrator, asked for a motion to appoint a Roadmaster for 2026. Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Ray Kehl as Roadmaster for 2026. Motion carried with all Supervisors voting yes.

Rochelle Dreibelbis, Acting Administrator, asked for a motion to appoint an Interim Roadmaster for 2026. Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Jacob Prussman as Interim Roadmaster for 2026. Motion carried with all Supervisors voting yes.

Rochelle Dreibelbis, Acting Administrator, cast the ballot unanimously electing Lance N. Adam as Chairman, Ray Hepner as Vice-Chairman, Ray Kehl as Roadmaster, and Jacob Prussman as Interim Roadmaster for 2026.

Rochelle Dreibelbis, Acting Administrator, turned the meeting over to Chairman Lance N. Adam.

Appoint Administrator:

Lance N. Adam made a motion, seconded by Ray Hepner, to appoint Rochelle Dreibelbis as Administrator for 2026. Motion carried with all Supervisors voting yes.

Administrator/ Treasurer's Bond:

Bond currently set at \$4.5 million. Lance N. Adam made a motion, seconded by Ray Hepner, to set the Administrator/ Treasurer's bond at \$4.5 million for 2026. Motion carried with all Supervisors voting yes.

Vacancy Board:

Lance N. Adam made a motion to appoint Peter Lombardi to the Vacancy Board for 2026. Motion was seconded by Ray Hepner. Motion carried with all Supervisors voting yes.

Open Records Officer and Alternate:

Lance N Adam made a motion, seconded by Ray Hepner, to appoint Rochelle Dreibelbis as the Open Records Officer for 2026. Motion carried with all Supervisors voting yes.

Motion was made by Ray Hepner to appoint Lance N Adam as the Alternate Open Records Officer for 2026, seconded by R. Glenn Weyer. Motion carried with two Supervisors voting yes. Lance N Adam abstained.

Flood Plain Management Administrator:

Lance N Adam made a motion, seconded by Ray Hepner, to appoint Rochelle Dreibelbis as the delegate for Flood Plain Management Administrator for 2026. Motion carried with all Supervisors voting yes.

Solicitor:

Lance N. Adam made a motion, seconded by R. Glenn Weyer, to appoint the Law Firm of Masano Bradley LLP as Solicitor for Perry Township and the Perry Township Planning Commission with Michael Gombar Jr, Esq., named as Chief Counselor for 2026. Motion carried with all Supervisors voting yes.

Special Counsel:

Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Summers Nagy Law Offices as Special Counsel for Perry Township with Jill E. Nagy, Esq., named as Chief Counselor for 2026. Motion carried with all Supervisors voting yes.

Engineer:

Lance N. Adam made a motion, seconded by R Glenn Weyer, to appoint Kraft Municipal Group, Inc as Township Engineer for 2026. Motion carried with all Supervisors voting yes.

Zoning Officer:

Lance N. Adam made a motion, seconded by R. Glenn Weyer, to appoint Kraft Municipal Group, Inc as Township Zoning Office for 2026. Motion carried with all Supervisors voting yes.

UCC Code Enforcement Officer:

Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Kraft Municipal Group, Inc as the UCC Code Enforcement Office for 2026. Motion carried with all Supervisors voting yes.

UCC Fee Schedule:

Lance N. Adam made a motion, seconded by Ray Hepner, to approve the 2026 Fee Schedule for UCC Permits, provided by Kraft Municipal Group, Inc. Motion carried with all Supervisors voting yes.

Emergency Management Coordinator:

Lance N Adam made a motion, seconded by Ray Hepner, to appoint Jarrod Emes as Emergency Management Coordinator for 2026. Motion carried with all Supervisors voting yes.

Sewage Enforcement Officer:

Lance N. Adam made a motion, seconded by Ray Hepner, to appoint JB Environmental Services as Sewage Enforcement Officer for 2026 with Jeremy Bentz named as primary SEO (SEO #03065) but not limited to this officer. Motion carried with all Supervisors voting yes.

Lance N. Adam made a motion, seconded by Ray Hepner, to approve the 2026 SEO Fee Schedule, provided by JB Environmental. Motion carried with all Supervisors voting yes.

CPA Firm for Municipal Audit:

Lance N Adam made a motion, seconded by Ray Hepner, to appoint Brian T Kelly and Associates to perform the municipal audit for the calendar year 2025. Motion carried with all Supervisors voting yes.

Depositories of Township Funds and Tax Collector:

Lance N Adam made a motion, seconded by Ray Hepner, to adopt Resolution 01-05-26-A, to name Tompkins Bank as primary bank for depositories of Township Funds, M & T Bank as secondary bank for depositories of Township funds, and Tompkins Bank as depository for Debora Heckman, Perry Township Tax Collector for 2026. Motions carried with all Supervisors voting yes.

Authorized Signers for Perry Township Bank Accounts

Lance N Adam made a motion, seconded by R. Glenn Weyer, to approve Rochelle Dreibelbis, Lance N Adam, R Glenn Weyer, and Ray Hepner as authorized signers on the Perry Township bank accounts. Motion carried with all Supervisors voting yes.

Municipal Authority Appointment:

Justin Wall provided a letter of intent to continue on the Municipal Authority. Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Justin Wall to the Municipal Authority for a five (5) year term that expires on December 31, 2030. Motion carried with all Supervisors voting yes.

Zoning Hearing Board:

Robert G Harron provided a letter of intent to serve on the Zoning Hearing Board. Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Robert G Harron as a delegate on the Zoning Hearing Board for a three (3) year term that expires December 31, 2028. Motion carried with all Supervisors voting yes.

Recreation Board:

Rochelle Dreibelbis provided a letter of intent to continue on the Recreation Board. Lance N Adam made a motion, seconded by R Glenn Weyer, to appoint Rochelle Dreibelbis as a delegate on the Recreation Board for a five (5) year term that expires December 31, 2030. Motion carried with all Supervisors voting yes.

Margie Dreibelbis provided a letter of intent to continue on the Recreation Board. Lance N Adam made a motion, seconded by R Glenn Weyer, to appoint Margie Dreibelbis as a delegate on the Recreation Board for a five (5) year term that expires December 31, 2030. Motion carried with all Supervisors voting yes.

Deputy Tax Collector:

Rebecca Henne provided a letter of interest to serve on the Perry Township Deputy Tax Collector for 2026. Lance N Adam made a motion, seconded by R. Glenn Weyer, to appoint Rebecca Henne as the Perry Township Deputy Tax Collector for 2026. Motion carried with all Supervisors voting yes.

Business Mileage:

Lance N Adam made a motion, seconded by R. Glenn Weyer, to adopt the business mileage reimbursement at \$0.725 cents per mile, which is the IRS standard for 2026. This rate is an increase from the 2025 rate of \$0.70 cents per mile. Motion carried with all Supervisors voting yes.

Rate of Compensation for Perry Township Boards:

Zoning Hearing Board, Municipal Authority, Planning Commission, Recreation Board:

Lance N. Adam made a motion, seconded by R. Glenn Weyer, to set the rate of meeting compensation for the Zoning Hearing Board to Eighty Dollars (\$80.00) per hearing attended, the Municipal Authority to Eighty Dollars (\$80.00) per meeting attended, the Planning Commission to One Hundred Dollars (\$100.00) per meeting attended, and the Recreation Board to no meeting compensation. Motion carried with all Supervisors voting yes.

Tax Collector:

Lance N. Adam made a motion, seconded by Ray Hepner, to adopt Resolution 01-05-26-B. Motion carried with all Supervisors voting yes.

Designate Office Hours and Days:

Lance N. Adam made a motion, seconded by Ray Hepner, to keep the office hours Monday and Friday 9:00 a.m. to 2:00 p.m. Tuesday thru Thursday 9:00 am to 4:00 pm. Motion carried with all Supervisors voting yes.

Administrator Compensation:

Lance N Adam confirmed that the Administrator was currently making \$26.00 an hour. Lance N Adam made a motion to increase the hourly rate to \$27.25 per hour for the Administrator

for 2026, a \$1.25 an hour increase. Motion was seconded by Ray Hepner. Motion carried with all Supervisors voting yes.

Part-Time Employees:

Lance N Adam made a motion to approve the following list as part time employees for 2026. Motion was seconded by Ray Hepner. Motion carried with all Supervisors voting yes.

- | | |
|---------------------|-------------------|
| Ray Hepner * | Lance N. Adam * |
| Timothy E. Hartline | Timothy H. Rausch |
| David Lindenmuth | Deane Hamm.. |
| Dennis Huey | Dennis Wagner |
| Dustin Wagner | Tyler Heffner |
| Bruce Wesner | Mike Dreibelbis |
| Brooke Meyers | R. Glenn Weyer* |
| Thomas Spatz | |

* Supervisor/Employee rate will be established by the Board of Auditors during their organization meeting on January 6, 2026.

Hourly Rates:

Labor Rates:

Lance N Adam made a motion, to increase the Part-time Labor Employee rate by \$1.00 to \$ 23.50, increase Part-time CDL Employee rate by \$1.00 to \$26.50, increase Part-time Equipment Operator rate by \$1.00 to \$26.50, increase Part-time Assistant Roadmaster rate by \$1.00 to \$25.75 for 2026 and establish the overtime and holidays rates as follows: (1½ times hourly rate for more than 40 hours per week; double time for the following holidays in the event that it is necessary to work on New Year’s Eve, New Year’s Day, Easter, July 4th, Labor Day, Thanksgiving, Christmas Eve, and Christmas). Ray Hepner seconded motion. Motion carried with all Supervisors voting yes.

The 2026 labor rates are as follows:

Part-Time Labor Employees	\$23.50
Part-time CDL Employees	\$26.50
Part-time Equipment Operator	\$26.50
Part-time Assistant Roadmaster	\$25.75

Workshops:

Lance N. Adam made a motion, seconded by Ray Hepner, to establish labor hours for attendance to workshops to thirty (30) total documented hours before attending any paid administrative function each year. Motion carried with all Supervisors voting yes.

State Convention Delegates:

Lance N. Adam made a motion, seconded by R. Glenn Weyer, to name Lance N. Adam, Ray Hepner, R Glenn Weyer, and Rochelle Dreibelbis as delegates for Perry Township at the PSATS Convention held April 19 -22, 2026 in Hershey, PA. Motion carried with all Supervisors voting yes.

PSATS Voting Delegate:

Lance N Adam made a motion to appoint Rochelle Dreibelbis as the PSATS voting delegate, seconded by R. Glenn Weyer. Motion carried with all Supervisors voting yes.

Establish Primary Fire Company:

Lance N. Adam made a motion to establish Shoemakersville Fire Company as the primary fire company for 2026. R. Glenn Weyer seconded the motion. Motion carried with all Supervisors voting yes.

Correspondence: None

Adjourn:

Lance N. Adam made a motion, seconded by Ray Hepner, to adjourn the meeting at 6:51p.m. Motion carried with all Supervisors voting yes.

MINUTES APPROVED ON
FEBRUARY 10, 2026

RECORDED BY

(Lance N. Adam, Chairman)

(Rochelle Dreibelbis, Administrator)