

# BOARD OF SUPERVISORS PERRY TOWNSHIP

January 7, 2019  
6:30 p.m.

## Organization Meeting

*In compliance with Act 93 of 1998, the Board of Supervisors will provide a public comment period at the beginning of the meeting for items listed on the agenda. Later in the meeting, if an item is brought up that is not on the agenda, they will again allow public comment before official action is taken on that item.*

1. Call to order by Secretary, Rosanne R. Adam
2. Roll Call
  - ( ) Dean A. Adam
  - ( ) Mark Wm. Stitzel
  - ( ) Lance N. Adam
  
  - ( ) Lori E. Seidel Secretary/Treasurer
  - ( ) Rosanne R. Adam Secretary/Treasurer
3. Election of Officers for 2019  
(Secretary will cast ballot for Officers)
4. Appoint Secretary/Treasurer for 2019
5. Appoint a delegate to the Vacancy Board for 2019 (Rosanne R. Adam)
6. Appoint a delegate and alternate as the Open Records Officer for 2019 (Lori E. Seidel, alternate - Rosanne R. Adam - delegate)
7. Appoint a delegate as the Flood Plain Management Administrator for 2019 (Lori E. Seidel)
8. Appoint a Solicitor for the Township and the Planning Commission for 2019 (Leisawitz Heller with Allen R. Shollenberger, Esq. named Chief Counselor)
9. Appoint a Solicitor as Special Counsel for 2019 (Law Offices of Jill Nagy)

10. Appoint a Township Engineer for 2019  
Joseph H. Body  
ACELA Engineering Co.
11. Appoint as Zoning Officer for 2019 (Joseph H. Body)
12. Appoint a Sewage Enforcement Officers for 2019 and approve fee schedule  
JB Environmental Services  
Primary SEO                      Jeremy Bentz      SEO No.:      03065
13. Appoint a UCC Code Enforcement Officer for 2019 (Kraft Code Services)
14. Approve 2019 Township Fee Schedule for UCC General Work/Permits
15. Name Depositories of Township Funds  
Tompkins VIST Bank  
M & T Bank
16. Name Depository of Funds of Debora Heckman, Perry Township Tax Collector  
Tompkins VIST Bank
17. Appoint a delegate to the Municipal Authority for a 5-year term that expires on  
December 31, 2023 (John ID Wolfe)
18. Appoint a delegate to the Zoning Hearing Board for a 3-year term that expires on  
December 31, 2021 (Bruce A. Wesner)
19. Appoint a Perry Township Delegate to the Northern Berks Recreation Commission  
(Lori E. Seidel)
20. Appoint a Deputy Tax Collector for 2019 (Becky Reinhart)
21. Establish business mileage reimbursement at \$.58 cents per mile, which is the IRS  
standard for 2019, this is an increase from the 2018 rate of \$0.545.
22. Compensation for:
 

Zoning Hearing Board	[\$ 80.00 per hearing date attended]
Municipal Authority	[\$ 80.00 per monthly meeting attended]
Planning Commission	[\$ 80.00 per monthly meeting attended]
Recreation Board	[no meeting pay]
Tax Collector	[Resolution 1-7-19 see separate sheet]
23. Compensation for Township Secretary/Treasurer for 2019 [20.25/hr. for 2018]

Designate Office Hours and Days

Rosanne 8:30 am – 12:30 pm and Lori 9:30 am – 1:30 pm Tuesday thru Thursday  
alternating Friday and Monday 8:30 a.m. – 1:30 p.m. giving each secretary a 4-day work week.

Approve Secretaries Calendar

24. Part-time Employees for 2019

Dean A. Adam *	Chad M. Kamp
Timothy E. Hartline	Timothy H. Rausch
Donald Brumbach	Mark Wm. Stitzel, Jr
Mark Wm. Stitzel *	David Lindenmuth
Dennis Huey	Ronnie Miller
Lance N. Adam*	Stephen Bleiler
Deane Hamm	

\* Hourly rate of Supervisor/Employee established by Board of Auditors

25. Establish hourly rates for 2019

(1½ times hourly rate for more than 40 hours per week; double time for the following holidays in the event that it is necessary to work on: New Year's Eve, New Year's Day, Easter, 4<sup>th</sup> of July, Thanksgiving, Christmas Eve, and Christmas)

	<b><u>2018</u></b>
Part-time Labor Employees	[\$17.00]
Part-time CDL Employees	[\$19.25]
Part-time Equipment Operator	[\$18.25]

Establish labor hours for attendance to workshops

(30 total labor hours must be documented before attending any paid administrative function each year)

26. Donations for 2019

	<b><u>2018</u></b>
Hamburg Public Library	[\$ 1,350.00]
Schuylkill Valley Public Library	[\$ 1,350.00]
Center for Community Leadership (Albright College)	[\$ 500.00]

	<b><u>Potential</u></b>
Berks Nature	[\$60.00 thru \$1000.00]
Sch. River Heritage Area	[?]
Berks County Agricultural Land Preservation Board	[?]
ASPCA	[\$20.00 thru \$100.00]
Habitat for Humanity	[\$15.00 thru \$50.00]

27. Membership to Berks Conservation District

28. Delegates to State Convention April 14-17, 2019 in Hershey (Mark Wm. Stitzel)

29. Review Financials

Shoemakersville Fire Company, Virginville Fire Company, Hamburg EMS and Schuylkill Valley EMS

30. Disbursements from the EMS Tax for 2019 (Deduct 4% for tax collector)  
Both ambulance services bill residents.

<u>0.55 Mils</u>	<u>2018</u>	<u>2019</u>
Schuylkill Valley EMS	[\$5,000.00]	[ ]
Hamburg Community Ambulance Service	[\$5,000.00]	[ ]
Shoemakersville Fire Co. No. 1	[\$43,000.00]	[ ]
Virginville Fire Company	[\$14,000.00]	[ ]
Fire Marshal	[\$3,000.00]	[ ]

30. Correspondence

**Adjourn**