

BOARD OF SUPERVISORS
PERRY TOWNSHIP
April 13, 2021

The regular monthly meeting of the Board of Supervisors of Perry Township was called to order by Chairman Lance N. Adam at 7:30 p.m. on April 13, 2021 from the Perry Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA. The meeting was also being held via zoom conferencing to allow residents to attend due to limited social distancing seating in the meeting room. The format for tonight's meeting is in compliance with PSATS. The meeting was also being recorded.

Pledge of Allegiance

Roll call was held and the following Supervisors were present:

Lance N. Adam
Patrick J. Daly- ZOOM
Dean A. Adam- ABSENT

Also present at the board meeting were:

Allen R. Shollenberger, Esq.
Sandra Madara, Secretary/Treasurer

Public Comment-

Chuck DeCarlo- Chuck questioned why we have two (2) meetings a month and not just one? Chairman Adam stated that we are a second-class township, due to population. Chairman Adam explained that it does not matter how many meetings in a month Supervisor's attend, the pay is the same. Solicitor Shollenberger said he would research this and see what information he could come up with.

Supervisor Daly stated that the First meeting, the workshop meeting, is to prepare the Agenda and list all the items for discussion at the second meeting.

Chuck DeCarlo also stated that there used to be two (2) secretary's, now there is only one (1). Will there ever be two (2) again? Chuck said " Rusty said they have a payroll company do the fire company ". **Chairman Adam** stated there were 20 applicants that applied for the position. **Chairman Adam** said "There were 2 secretary's with Lori and Rosanne, and then Lori left and Rosanne did it herself for a while. Supervisor Daly said he advertised for Full and Part time. The goal is to have one full time person and maybe one part time person on standby.

Zoom:

Nancy James- Truer words were never spoken, the comment **Dean Adam** lies! **Nancy James** called six (6) different second-class townships and some told her they have one meeting a month and if a Supervisor does not attend a meeting, they DO NOT get paid. Since the **Solicitor, Allen Shollenberger** is the longest person on the Board, and he should know this. My suggestion is that the Board make a Resolution or an Ordinance tonight to update the rules and regulations and if you do not attend the meeting, and you do not have a good reason for not attending, you do not get

paid. **Nancy James** also asked “if you attend the Planning Commission meeting, are you allowed to speak?” **Chairman Adam** said you may speak at the Public Comments portion of the meeting. **Chairman Adam** addressed the question to the Solicitor. The Solicitor asked **Gene Buck**, if a Planning Commission member is absent, do they get paid? Mr. Buck said, “no, you must be in attendance to get paid.” The Solicitor asked to have time till next month to review this.

Chairman Adam made a motion pending the Solicitor’s legal review to see if you don’t show up for a meeting, you will not get paid. Attending on ZOOM is virtual attendance and will be allowed to be paid. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisor’s present voting yes.

Heidi Schell- Had a concern about the warehouse. Chairman Adam said that will be discussed later on in the meeting.

Approval of Minutes:

Motion was made by **Chairman Adam** to accept the Committee meeting minutes of March 2, 2021, and the Supervisor’s meeting of March 9, 2021. Motion was seconded by **Supervisor Daly**. Motion passed with all Supervisors present voting yes.

Treasurers Report:

Chairman Adam stated he liked the new format. It is a lot easier to look at. Motion was made by Chairman Adam to accept the Treasurer’s report dated February 28, 2021 and March 31, 2021. Supervisor Daly seconded the motion. Motion passed with all Supervisors voting yes.

Bills for Payment:

Motion was made by **Chairman Adam** to accept the Bills for Payment for March 9, 2021. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisor’s present voting yes.

Reports:

The following reports were given to the Board of Supervisors:

Kraft Code Services - Jeff Fiant was not present but provided with a report.

Gene Buck, Planning Commission – The Planning Commission had a meeting on 3 /10/21 and one member, Alton Rohrbach was absent. He will not get paid. The meeting started with Greg Davis presenting on 150 Birch Hill Road. Discussion was held for about 15 minutes. After discussion, everyone was polled, and it was recommended that the roof stays at 35 feet. Motion was made and carried and recommended to the Supervisors.

Rea Garrett submitted plans for the Bell Tract for Mary and Kevin Rinehart. Those plans were accepted for review.

Also discussed were solar panels, The Mill and Perry Commercial Center.

Heidi Schell questioned about 150 Birch Hill Road. Are there 2 warehouses being proposed? Chairman Adam stated “no just one warehouse.” Heidi Schell questioned, “what about 268 Birth Hill?” “She thought she read last month Ronald Adams? Chairman Adam said we will touch base on that later.

Donald Mast, Municipal Authority- Stated that it was a good month. Step test was performed on Lot # 3.

Don asked if we can accept a verbal resignation for Mark Stitzel? The Solicitor stated that it had to be in writing. Don asked if he can be removed because he has not attended 3 meetings. The Solicitor stated no it can't be done.

Joe Body, Zoning- We had permits, for a warehouse, a pole building and an addition to a house and a desk on front of the house. We had a complaint about rats on Hunter Liggett Road and it was worthy of further investigation. Joe Body will continue with that complaint.

Joe Body, Engineering- Chairman Adam had a question about Mohrsville Road. Joe said nothing has changed, still at a standstill. The Solicitor stated that rather than sending him notices, we request he appear in person at a meeting and he can express his intentions. Then we will continue with violation procedures. The Solicitor said he would like a letter sent and if the Chairman wants to stop by, but to have a letter in the file.

Joe Body and Chairman Adam met with the Bridge Inspector about the bridge on Dreibelbis Mill Road and the bridge just off 662 and one on Allendale Road. This is done every year due to weight restrictions.

Motion was made by **Chairman Adam** to waive the 60-day notice comment period for Denali Water Solutions. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

Perry Commercial Center- Scott Homel- 61 and Main Street- they received their permit. They will be back with final plans.

Glen Gery has 3 additional projects coming in.

UGI- Proposing to build a gas line from Birch Hill Rd at the end of 61 to Shoemakersville Rd- left out to Shoemakersville Road to 61. This is for a better gas service.

HCP Lot 3- Request to reduce the Letter of Credit. We are holding \$106,857.22 for any remaining work and final inspection. Joe Body said we will check the account and payments.

Motion was made by **Chairman Adam** to release \$106,857.22 letter of credit for Hamburg Commerce Center Lot # 3 with the stipulation they increase their escrow account to \$40,000.00. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

Solicitor- Hamburg Commerce Center is getting prepared to come back in and construct buildings on Lot 1 and Lot 2. They will get plans out to Perry Township and Windsor Township and see if the development agreements have been executed and the amount of Letter of Credit specified.

There was a conditional approval for these lots, so we can check that all conditions have been met and getting the documents recorded.

The Solicitor was thinking out loud and said there is a provision for raising the salary during their term. He will be looking into the code. **Supervisor Adam** stated, he understands he can raise the pay for the next term of Supervisors if another Supervisor agrees, but not for himself.

The Solicitor had the decision for the application for Ronald W. Adams for his conditional use and the findings of fact. The Board approved last month and is ready for signature. Once it is signed, the Solicitor will send to the applicant.

Motion was made by **Chairman Adam** to accept and execute the Ronald W. Adams sub-division at 260 Birch Hill Road. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

Motion was made by **Chairman Adam** to have Allen Shollenberger draft an ordinance for the Uniform Construction Code Appeals Board. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisor's present voting yes.

EMC- Code Red. System is live. Hoping to do alerts soon. **Chairman Adam** is hoping to do a mailer to all the residents on how they want to receive the alerts.

Roadmaster- Chairman Adam did report. Motion was made by **Chairman Adam** to purchase a gas-powered Stihl 16 in steel masonry saw under \$2500. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisor's present voting yes.

Supervisor Daly had the opportunity to experience the work of the road crew for the last three (3) months. Motion was made by **Supervisor Daly** to create an Assistant Road Master position. Motion was seconded by **Chairman Adam**. Motion carried with all Supervisor's present voting yes. Motion was made by **Supervisor Daly** to appoint **Deane Hamm** to the position of Assistant Roadmaster. Due to the demand and time the position requires, a pay increase of \$1.25 immediately. **Chairman Adam** complimented **Deane** for all the extra responsibilities he has taken on. **Deane** is a great asset to Perry Township. Motion was seconded by **Chairman Adam**. Motion carried with all Supervisor's present voting yes. **Congratulations Deane !!!**

Chairman Adam made a motion to remove the requirement of CDL licensing in the job description of Roadmaster from the Employee Handbook. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisor's present voting yes.

Chairman Adam said he had used the amount of \$3,000 for a welder. The welder came in at \$4200.00 I am removing my previous motion of \$3,000 and make a Motion to increase the dollar amount to \$4200.00 for the welder. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

Supervisor Daly gave a report on the auto attendant phone system for the front office. This system will be press 1 for the front office, press 2 for the municipal authority etc. We should be saving about \$200 a month. The approximate cost will be \$85 a month. Motion was made by **Supervisor Daly** to authorize the implementation of the auto attendant of a cost not to exceed the initial up-

front cost of \$1500 and then \$85 a month. Motion was seconded by **Chairman Adam**. Motion carried with all Supervisors voting yes.

J B Environmental- Nothing to report.

Rec Park- A sand box was installed at the rec park. They also got a deck box to put all the toys in the box. A new baby swing was installed. Baseball practice has started. The water is turned on and rentals have begun.

Chairman Adam made a motion to skip the monthly joint meeting this month. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

Correspondence- Was looked at.

Comments:

Kathy DeCarlo asked the question about the Supervisor's pay. Chairman Adam said they get \$75.00 a meeting. The Solicitor also stated about serving on another board, you do not get paid.

Chuck DeCarlo suggested that when they are notifying the resident on Mohrsville Road, the letter be sent Certified Restricted. This way the letter will have his signature.

Joe Body suggested sending a letter to both of his addresses, since the one address has burned down. This has been years that this is going on. Joe said maybe we can even put the letter on his door.

Nancy James- Mrs. James stated that its hard to hear the residents in the audience who are speaking when you are on Zoom. Is there any way the Township can get a better sound system? Mrs. James also thanked Sandy for all she is doing for the township. Mrs. James also said " kudos" on the auto attendant. This is a great asset to the township.

Motion was made by **Supervisor Daly** to authorize spending not to exceed \$1000.00 for a microphone/speaker system to be installed in the conference room for public meetings. Motion was seconded by **Chairman Adam**. Motion carried with all Supervisors present voting yes.

Joe Body suggested that his system is capable to work with Zoom. A non-digital system can convert signal to Zoom.

Adjourn

Chairman Adam made the motion to adjourn at 8:55 pm. Motion was seconded by **Supervisor Daly**. Motion carried with all Supervisors present voting yes.

MINUTES APPROVED ON:
May 11, 2021

RECORDED BY:

Lance N. Adam, Chairman

Sandra J. Madara
Secretary/Treasurer