

BOARD OF SUPERVISORS  
PERRY TOWNSHIP

January 6, 2020

The organization meeting of the Board of Supervisors of Perry Township was called to order by Acting Secretary, Lori E. Seidel, at 6:34 p.m. on January 6, 2020 in the Township Municipal Building, 680 Moselem Springs Road, Shoemakersville, PA.

Roll call was held and the following Supervisors were present:

Dean A. Adam, Lance N. Adam, and Patrick Daly

Also, present were Lori E. Seidel and Rosanne R. Adam, Acting Township Secretary-Treasurer's

**Election of Officers:**

Lori E. Seidel, Acting Secretary asked for a motion to appoint a Chairman to the Board of Supervisors for 2020. Patrick Daly made a motion, seconded by Dean A. Adam to appoint Lance N. Adam as Chairman. Motion carried with two Supervisors voting yes. Lance N. Adam abstained.

Lori E. Seidel, Acting Secretary asked for a motion to appoint a Vice-Chairman to the Board of Supervisors for 2020. Lance N. Adam made a motion, seconded by Patrick Daly to appoint Dean A. Adam as Vice-Chairman. Motion carried with two Supervisors voting yes. Dean A. Adam abstained.

Lori E. Seidel, Acting Secretary asked for a motion to appoint a Roadmaster for 2020. Patrick Daly made a motion, seconded by Lance N. Adam to appoint Mark Wm. Stitzel as Roadmaster. Motion carried with all Supervisors voting yes.

Lori E. Seidel, Acting Secretary cast the ballot unanimously electing Lance N. Adam as Chairman and Dean A. Adam as Vice-Chairman for the Board of Supervisors for 2020 and Mark Wm. Stitzel as Roadmaster for 2020.

Lori E. Seidel, Acting Secretary turned the meeting over to Chairman Lance N. Adam.

**Appoint Secretary/Treasurer:**

Lance N. Adam made a motion, seconded by Patrick Daly, to appoint Lori E. Seidel and Rosanne R. Adam as Secretary-Treasurer for 2020. Motion carried with all Supervisors voting yes. Dean A. Adam abstained for Rosanne R. Adam.

**Vacancy Board:**

Dean A. Adam made a motion to appoint Karen Hoagland to the Vacancy Board for 2020. The motion didn't receive a second and did not pass. Lance N. Adam made a motion seconded by Patrick Daly to appoint Peter Lombardi to the Vacancy Board for 2020. Motion carried with two Supervisors voting yes. Dean A. Adam is opposed.

**Open Records Officer and Alternate:**

Lance N. Adam made a motion, seconded by Patrick Daly, to appoint Lori E. Seidel as the Open Records Officer and Rosanne R. Adam as the Open Records Alternate for 2020. Motion carried with Supervisors voting yes. Dean A. Adam abstained for Rosanne R. Adam.

**Flood Plain Management Administrator:**

Lance N. Adam made a motion, seconded by Patrick Daly to appoint Lori E. Seidel as the delegate for Flood Plain Management Administrator for 2020.

**Solicitor:**

Dean A. Adam made a motion, seconded by Lance N. Adam, to appoint the Law Firm of Leisawitz Heller as Solicitor for Perry Township and the Perry Township Planning Commission with Allen R. Shollenberger, Esq., named as Chief Counselor for 2020. Motion carried with two Supervisors voting yes. Patrick Daly abstained.

**Special Counsel:**

Lance N. Adam made a motion, seconded by Patrick Daly, to appoint Summers Nagy Law Offices as Special Counsel for Perry Township with Jill E. Nagy, Esq., named as Chief Counselor for 2020. Motion carried with all Supervisors voting yes.

**Engineer:**

Dean A. Adam made a motion, seconded by Lance N. Adam to appoint Joseph H. Body as Township Engineer for 2020. Motion carried with all Supervisors voting yes.

**Zoning Officer:**

Lance N. Adam made a motion, seconded by Dean A. Adam to appoint Joseph H. Body as Township Zoning Officer for 2020. Motion carried with all Supervisors voting yes.

**Sewage Enforcement Officer:**

Dean A. Adam made a motion, seconded by Lance N. Adam to appoint JB Environmental Services as Sewage Enforcement Officer for 2020 with Jeremy Bentz, named as primary SEO (SEO #03065) but not limited to this officer. Motion carried with all Supervisors voting yes. Lance N. Adam made a motion, seconded by Dean A. Adam to approve JB Environmental Fee Schedule. Motion carried with all Supervisors voting yes.

**UCC Code Enforcement Officer:**

Dean A. Adam made a motion, seconded by Lance N. Adam to appoint Kraft Code Services as UCC Code Enforcement Officer for 2020. Motion carried with all Supervisors voting yes.

**UCC Fee Schedule:**

Lance N. Adam made a motion, seconded by Dean A. Adam to approve the 2020 Fee Schedule for UCC Permits. Motion carried with all Supervisors voting yes.

**Depositories of Township Funds:**

Lance N. Adam made a motion, seconded by Patrick Daly, to name Tompkins VIST Bank and M & T Bank, Depositories of Township Funds for 2020. Motion carried with all Supervisors voting yes.

**Depository of Tax Collector:**

Dean A. Adam made a motion, seconded by Lance N. Adam, to name Tompkins VIST Bank as Depository of Funds for Debora Heckman, Perry Township Tax Collector, for 2020. Motion carried with all Supervisors voting yes.

**Municipal Authority Appointment:**

Lance N. Adam made a motion, seconded by Patrick Daly, to appoint Thomas McKinney to the Municipal Authority for a five (5) year term that expires on December 31, 2024. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

**Zoning Hearing Board:**

Dean A. Adam made a motion, seconded by Lance N. Adam, to appoint R. Glenn Weyer to the Zoning Hearing Board for a three (3) year term that expires on December 31, 2022. Motion carried with all Supervisors voting yes.

**Recreation Board:**

Dean A. Adam suggested waiting until they speak with Dennis Huey and see if he would like to be reappointed to the Board. Secretary Seidel was questioned if Dennis Huey submitted a letter. The office did not receive a letter. Patrick Daly suggested since the term expired and there are other letters of interest the Board should be reviewing those letters. Patrick Daly made a motion seconded by Lance N. Adam to approve Mike Dreibelbis to the Recreation Board for a 5-year term that expires on December 31, 2024. Motion carried with two Supervisors voting yes. Dean A. Adam opposed.

**Delegate to Northern Berks Recreation Commission:**

Lance N. Adam made a motion, seconded by Dean A. Adam to appoint Lori. E. Seidel as Perry Township's Delegate to The Northern Berks Recreation Commission for 2020. Motion carried with all Supervisors voting yes.

**Deputy Tax Collector:**

Dean A. Adam made a motion, seconded by Lance N. Adam to appoint Becky Reinhart as the Deputy Tax Collector for 2020. Motion carried with all Supervisors voting yes.

**Business Mileage:**

Dean A. Adam made a motion, seconded by Lance N. Adam to establish the business mileage reimbursement at \$0.575 cents per mile, which is the IRS standard for 2020. This rate is a decrease from the 2019 rate of \$0.58 cents per mile. Motion carried with all Supervisors voting yes.

### **Compensation Perry Boards:**

#### Zoning Hearing Board:

Lance N. Adam made a motion, seconded by Patrick Daly, to pay the Zoning Hearing Board Members Eighty Dollars (\$80.00) per hearing attended. Motion carried with all Supervisors voting yes.

#### Municipal Authority:

Lance N. Adam made a motion, seconded by Patrick Daly to continue to pay the members of the Municipal Authority Eighty Dollars (\$80.00) per meeting attended. Motion carried with all Supervisors voting yes.

#### Planning Commission:

Dean A. Adam made a motion, seconded by Lance N. Adam to continue paying the members of the Planning Commission Eighty Dollars (\$80.00) per meeting attended. Motion carried with all Supervisors voting yes.

#### Recreation Board:

Lance N. Adam made a motion, seconded by Dean A. Adam The Recreation Board will continue to receive no compensation. Motion carried with all Supervisors voting yes.

#### Tax Collector:

Dean A. Adam made a motion, seconded by Patrick Daly to approve Resolution 1-6-20 setting the tax certification fee at Thirty Dollars (\$30.00), the duplicate bill fee at Five Dollars (\$5.00) and the tax collector commission at Four Percent (4%). Motion carried with all Supervisors voting yes.

### **Designate Office Hours and Days:**

Lance N. Adam made a motion, seconded by Patrick Daly to keep rotating the Monday and Friday off giving each secretary a four-day work week. The office hours would be Monday and Friday 9:00 a.m. to 2:00 p.m. Lori will be 9:30 a.m. – 1:30 p.m. and Rosanne will be 1:00 p.m. – 5:00 p.m. Tuesday thru Thursday equaling 17 hours each per week. Motion carried with all Supervisors voting yes. Dean A. Adam abstained for Rosanne R. Adam. There was a discussion with the Board members and Secretary Adam on the new office hours and what the office hours will be when someone is on vacation. Lance N. Adam stated the office will close from 1 p.m. - 5 p.m. when a secretary is on vacation and remain open the other hours.

### **Secretary/Treasurer Compensation:**

Lance N. Adam made a motion, seconded by Patrick Daly, to increase the Secretary/Treasurer compensation for Rosanne R. Adam and Lori E. Seidel by .50 cents to \$20.75 per hour for 2020. Motion carried with Supervisors voting yes for both Lori E. Seidel and Rosanne R. Adam. Dean A. Adam abstained for Rosanne R. Adam.

### **Part-Time Employees:**

Lance. N. Adam made a motion, seconded by Patrick Daly, to remove Chad Kamp, Mark Stitzel Jr., and Bryan Althouse from the employee list and keep the remaining names on the following part-time list as employees for 2020. Motion carried with all Supervisors voting yes. Dean A. Adam questioned the change and Lance N. Adam stated per a conversation with Allen Shollenberger you can remove laborers with no reason being stated.

Dean A. Adam \*  
Timothy E. Hartline  
Donald Brumbach  
David Lindenmuth  
Dennis Huey  
Mark Wm. Stitzel -Roadmaster

Timothy H. Rausch  
Ronnie Miller  
Lance N. Adam\*  
Deane Hamm

\* Supervisor/Employee rate will be established by the Board of Auditors during their organization meeting on January 7, 2019.

**Hourly Rates:**

Labor Rates:

Lance N. Adam made a motion, seconded by Dean A. Adam, to increase the Part-time Labor Employee rate by 0.50 cents, increase Part-time CDL Employee rate by 0.50 cents, and the Part-time Equipment Operator rate by .50 cents for 2020 and maintain the overtime and holidays rates as follows: (1½ times hourly rate for more than 40 hours per week; double time for the following holidays in the event that it is necessary to work on New Year's Eve, New Year's Day, Easter, July 4<sup>th</sup>, Thanksgiving, Christmas Eve and Christmas). Motion carried with all Supervisors voting yes.

The 2020 labor rates are as follows:

Part-Time Labor Employees	\$18.00
Part-time CDL Employees	\$20.25
Part-time Equipment Operator	\$19.25

Dean A. Adam made a motion seconded by Lance N. Adam to set the Roadmaster at .25 cents more than the Board of Supervisors rate. Motion carried with two supervisor's voting yes. Patrick Daly opposed since the roadmaster will be on call, he felt it should be more. Since the Supervisor's rate is not yet discussed until the Auditors meeting Lance N. Adam suggested it be revisited at second meeting.

Workshops:

Dean A. Adam made a motion, seconded by Lance N. Adam, to establish labor hours for attendance to workshops to thirty (30) total documented hours before attending any paid administrative function each year. Motion carried with all Supervisors voting yes.

**Donations:**

Lance N. Adam made a motion, seconded by Dean A. Adam, to maintain the Hamburg Public Library donation, the Schuylkill Valley Library donation for 2020. Motion carried with all Supervisors voting yes.

Lance N. Adam made a motion, seconded by Dean A. Adam, to donate \$500.00 to Albright College Center for Community Leadership. Motion carried with all supervisors voting yes.

Lance N. Adam made a motion to do \$300.00 donation to Schuylkill River Greenways Heritage Area. No second was made and the motion did not pass. Dean A. Adam made a motion, seconded by Patrick Daly to donate \$500.00 to Schuylkill Valley Greenways Heritage Area. Motion carried with all supervisors voting yes.

Dean A. Adam made a motion to donate \$5,000.00 same as last year to Berks County Crime Alert. No seconded was made and the motion did not pass. Lance N. Adam made a motion to donate \$2,500.00 to Berks County Crime Alert. Motion carried with two supervisors voting. Dean A. Adam opposed.

Dean A. Adam made a motion, seconded by Lance N. Adam not to donate to Berks Nature same as last year. Motion carried with all supervisors voting yes.

The 2020 donations are as follows:

Hamburg Public Library - \$1,350.00  
Schuylkill Valley Library - \$1,350.00  
Center for Community Leadership (Albright College) - \$500.00  
Schuylkill River Greenways - \$500.00  
Berks County Crime Alert - \$2,500.00

**State Convention Delegate:**

Patrick Daly made a motion, seconded by Dean A. Adam, to name Lance N. Adam as the voting delegate for Perry Township at the PSATS Convention held May 3<sup>rd</sup> – 6<sup>th</sup>, 2020 in Hershey, PA. Motion carried with two Supervisors voting yes. Lance N. Adam abstained.

**Review Financial EMS:**

Lance N. Adam made a motion seconded by Patrick Daly to table reviewing reports until all the reports are received. Motion carried with all Supervisors voting yes.

**EMS Tax:**

Lance N. Adam made a motion, seconded by Patrick Daly, to hold all disbursements until the financials have been reviewed. Motion carried with all Supervisors voting yes.

**Correspondence:**

There was no correspondence to review.

**Public Comment:**

Chad Kamp questioned why he was removed as a laborer. Mr. Kamp reported how he came out every time he was called and wasn't working at his other job. Lance N. Adam stated he recalls an incident that had happened to 2 years ago when they were working in the garage together. Lance N. Adam questioned Chad Kamp at the time if he could help with anything and, in the response, offensive language was used.

**Adjourn:**

Lance N. Adam made a motion, seconded by Dean A. Adam to adjourn the meeting at 7:17 p.m. Motion carried with all Supervisors voting yes.

MINUTES APPROVED ON  
FEBRUARY 11, 2019

RECORDED BY

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(Lance N. Adam, Chairman)

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(Lori E. Seidel, Secretary)